

Minutes of Meeting

What : Board Meeting - Victorian Orienteering Association
When : Tuesday 17th May 2011
Where : ORC
Present : Bruce Arthur (Pres)
Ruth Goddard (Treasurer) Peta Whitford
Ian Dodd (IPP) Craig Feuerherdt
Apologies : Warwick Williams

MINUTES OF PREVIOUS MEETING

- Minutes accepted (ID/BA)

MATTERS ARISING FROM PREVIOUS MINUTES

- Nil

ACTION POINTS

Actions from Previous Meetings

Ref	Action	Owner	Due	Status – Recent Actions
2011-03-03	Draft membership restructure proposal for June Council Meeting	RG	May	In progress
2011-03-04	Put Google Map Ref on OV website database	GH	April	CLOSE
2011-01-02	Discuss VicHealth attendance with Rob Preston	PW	ASAP	DONE
2011-01-03	Draft a response to Barry re Liability concerns	GH	Feb	DONE
2011-01-04	Load events onto the website and gather event information from clubs before OVic publication date.	GH	Feb	DONE
2011-01-07	Neil to prepare shortlist of best courses for review by Bruce.	NB	Feb	DONE
2011-01-08	Prepare RockHopper totals.	ID	Feb	DONE
2011-01-09	OV will write to Orienteering Queensland to offer assistance and find out how best we can help.	GH	ASAP	CLOSE
2010-C04	Put links to OA papers on VOA admin pages	GH	Jan 11	DONE
2010-C06	Ruth to correct spreadsheets and update website	RG	Jan 11	DONE
2011-01-05	Reissue Strategy Day Agenda and put papers online.	GH/BA	End Jan	DONE
2011-01-06	Geoff to contact Dion and provide assistance	ASAP	End Jan	DONE
2011-01-01	Invite Matthew to Strategy Day	GH	ASAP	DONE

New Actions

Ref	Action	Owner	Due	Status – Recent Actions
2011-05-01	Collect findings of Greg Tamblin's survey on bush orienteering fixturing and share with Board.	BA	July Board	New
2011-05-02	Distribute status update on Online Registration project to Board	CF	24/5/11	New
2011-05-01	Update AGM paper on Casual Membership and re-publish on website.	BA	18/5/11	New

FINANCE

- Refer to written report on website
- Ruth has received back Reports from Auditors
- John Gavens and Ian Dodd provided good advice to Ruth when preparing Annual Report
The amount of pre work done should be reflected in a less cost for auditing. The Annual report shows the acquittal of grant moneys as a separate item. The balance shown is the unspent but allocated money.
- 2011 finances are looking ok, with the levy income increasing.
- Ruth advised the Board that she will be overseas from July 18th to early September 2011.
- OA – Category 5 levy will increase from 25c to 40c, starting in 2012.

PROMOTION AND DEVELOPMENT

- Refer to written report
- Following an ORC meeting on Wed 11th May attended by Peta, Ruth and Ian Dodd, Ian presented an overview of the structure of ORC within the SRV framework and showed the financial structure of tenancy.
- ORC agreed to provide a Tenancy Agreement and figures for the Outgoings. A follow up meeting will take place on Tuesday 24th May. The tenants agreed to pay for rent and provisions levy and consumerables but not the outgoings. ORC to send out replacement tax invoices.

CORRESPONDENCE

- Various newsletters
- Workcover – WorkSafe information sessions in 2011

PARK AND STREET

- Numbers up despite poor weather conditions. However, the continuing bad weather will have an impact on participation.
- Eastern Series: During the planning of the season it was decided to focus a number of events close together to encourage newcomers to attend, rather than locations far apart. No advertising or pro active recruiting was done, so no support for this format!
- Geelong Series: BA contacted John Gavens and Alan Cook to see if they were interested in being part of the OA participation project. The proposal was considered, but due to lack of individuals with time and motivation to put in additional hours for promotion, the idea was dropped.
- Gippsland: Rob Preston presented an outline of orienteering events and developments for Gippsland which was sent to OA for consideration for OA's participation project. John Harding (OA) responded with feedback and guidelines.

MTBO

- Refer to written report from Peter Cusworth/Peta.
- Oceania well underway.
- Bike Racks have been purchased for DuO.

BUSH

- No formal report

- Blair Trewin has solicited responses for the debate on AS and B course awards: recommendation will be for 6 – 7 events with 4-5 events to be eligible for awards was approved.
- Kathy Liley has been dealing with reaccreditation of Controllers.
- Greg Tamblyn undertook a survey of orienteers during the 2 days of events at Castlemaine, in May. He aims to find out people's preferences for the best days for events and how the number of participants varied from day to day.

JUNIOR DEVELOPMENT

- No formal report
- Juniors will cater at VSSOC on May 20th.
- No ASOC 2011 information out yet.

SPORTIDENT

- Consideration for new printer being discussed.

OCEANIA CHAMPS

- **NO REPORT**

OA PARTICIPATION PROJECTS

- OA to contact RP with follow up details for Gippsland project.
- All information to be CC'd to VOA Board.

OA MEETING OUTCOMES

- OA received feedback on Strategy Plan from YVOC.
- Statistics collection for 2011, Kathy Liley has volunteered to gather the required statistics for OA (and OV use).

PROJECTS

Transit Project (SRV grant)

- MelBushO series - flyers have been printed and about to be distributed. Webpage is up and ready to go – Ruth has access to this for uploading information and pictures. SIME units have been purchased by YVOC. Plenty Gorge is first event on 26th June 2011.
- On line Registration system – no formal report. Message via Craig (CF) who had verbal report from GH – the 10 vendors have been assessed. This will be documented and sent through to the Board with the high level of requirements. GH is travelling overseas June for approx 4 months. CF willing to take over role of managing this project.

AGM PREPARATION

Warwick Williams has prepared the Constitutional Proposal for casual membership. The Board recommends that the wording be altered from 'event member' to 'casual member'.

Discussion took place relating to the 'year' that casual membership will relate to: may – April, April to march or Jan to Dec. The latter was agreed to, but it will be up to Kathy Liley to suggest how it can be administered most easily.

BA has advertised the AGM through the weekly e- bulletins.

Ruth will cater – spuds and toppings – at AGM

Adrian Jackson has accepted invitation to attend to receive the OA 'Athlete of the Year' Award.
Greg Tamblyn – Guest Speaker – ID to do final briefing with GT prior to May 27th

VOA Board positions vacant: Secretary.

Nominations: Evan Barr (BG) has nominated for vacant Vice President position.

OTHER BUSINESS

No other business

NEXT MEETINGS

- VOA Council meeting Friday 1st July 2011 at Westerfolds.