

1 Document Information

Reporting Manager	Carl Dalheim	Document Version No.	0.2
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Prepared By	Carl Dalheim	Preparation Date	22/06/2016
Reviewed By	BA, DJ	Review Date	22/06/2016

2 Distribution List

From	Role	Phone
Carl Dalheim (CD)	OV Secretary	0400 082 871

To	Role	Phone	Attendance (Y/N)
Bruce Arthur (BA)	OV President		Y
David Jaffe (DJ)	OV Vice President		Y
Margi Freemantle (MF)	OV Vice President		Y
Ruth Goddard (RG)	OV Treasurer		Y
Peta Whitford (PW)	Education Manager and Sports Administrator		Y
OV WEBSITE			

*Action Types: Approve, Accept, Review, Inform, File, Action Required, Other.

3 Meeting Specifics

Forum	Orienteering Victoria June 2016 Council				
Purpose	June Council				
Meeting Date	19/06/2016	Start Time	19:00	End Time	21:30
Meeting Location/Tele Conf #	ORC Westerfolds Park				
Chairperson	Bruce Arthur	Phone	0458 391 261		
Minute Taker	Carl Dalheim	Phone	0400 082 871		

4 Meeting Agenda

Time	Topic	Completed	Presenter
19:00	Apologies		BA
19:01	SVSRP Work plan		BA
	Employing a Project Co-ordinator		BA
	Bush Committee organisation – feedback on effectiveness and opportunities for improvement		BA
	2019 Oceania Championships – early planning		BA
	Coach in residence – hosts needed		CD
	Report – Finance – nil to report		RG
	Report - Education Manager and Sports Administrator – on OV site		PW
	Report - Communications & Marketing – nil to report		DJ
	Report - Urban sub-committee – on OV site		DD/MF
	Report - MTBO sub-committee – nil to report		PC
	Report - Bush sub-committee – nil to report		MH
	Report - Juniors <u>Senior Boys:</u> Patrick Jaffe – Trinity Grammar Aston Key – Kew High School Jimmy Cameron – Bendigo Senior Secondary College Lachlan Cherry – Bendigo Senior Secondary College Travelling reserve: Glenn James – Balcombe Grammar Travelling reserve: Max Dalheim – Ivanhoe Grammar Non-travelling reserve: Michael Loughnan – Girton Grammar <u>Senior Girls:</u> Alicia Ciacic – Southern Cross Grammar Samara Fletcher – Sacred Heart College Kyneton Alice Bills – Lowther Hall <u>Junior Boys:</u> Brody McCarthy – Viewbank College Jensen Key – Kew High School Mason Arthur – Trinity Grammar William Davey – Kew High School Travelling reserve: Haydn Tang – Trinity Grammar Travelling reserve: Archie Neylon – Sacred Heart College Kyneton <u>Junior girls:</u> Karina Cherry – Creek Street Christian College Sarah Davies – Sacred Heart College Geelong Serryn Eenjes – Girton Grammar Caitlyn Steer – Crusoe College		CD
	Report - SI sub-committee / Feedback – nil to report		ID

Orienteering Victoria Meeting Minutes

Time	Topic	Completed	Presenter
	Report - Membership report – on OV Site		RE
	<p>The 2017 NOL program has been finalised as follows:</p> <ul style="list-style-type: none"> • 2nd weekend of March – Pittwater, Tasmania (middle and long): 11 & 12 March • 4th weekend of March - ACT (sprint and middle): 25 & 26 March • Easter – Auckland, NZ, Oceania: 14-17 April: senior NOL include all three individual races, and the junior include the sprint and middle if and only if 18s and 20s run the same course. • QB3 – Wagga Wagga, NSW (sprint, middle and long): 10-12 June • 4th weekend of August - ACT (ultra long and sprint): 26 & 27 August • Australian Championships Carnival – Hill End, NSW (middle, long, sprint, relay): 23 Sept – 2 October 		BA
	Other business		All
21:30	Meeting close.		BA

5 Meeting Minutes

Time	General Minutes
19:24	<ul style="list-style-type: none"> • Meeting commenced and apologies – Anne Robinson, Kathy Liley • Attendees: Rob Edmonds, Laurie Niven, Greg Tamblyn, Debbie Dodd, Lara Wallis, David Goddard, Ian Dodd, Bruce Arthur, David Jaffe, Margi Freemantle, Ruth Goddard, Pete Whitford, Carl Dalheim. • General discussion regarding the website and overall media plan from February Council. MF to investigate a QLD based company – awakenthedreams.com - that could assist/provide website design, QLD Orienteering is a client. Revisit when decisions have been reached regarding the Project Co-ordinator position – ACTION
19:28	DJ and Rob Edmonds approved the minutes from February Council.
19:29	<p>BA outlined the context of the <u>SVSRP work plan</u>.</p> <ul style="list-style-type: none"> • Importantly he advised Council that we have strict condition in regard to management and reporting of the grant. • BA and PW presented the plan on the whiteboard. Robust discussion, in particular concerns from UOC regarding the request within the plan from <i>Blind Sports Victoria</i> 'to provide increased walking opportunities by participating in Park and Street / Urban Orienteering'. ACTION – further discussion within the board.
19:52	<p>Employing a <u>Project Co-ordinator</u> – general discussion.</p> <ul style="list-style-type: none"> • Board to review current candidates, agree on matches in certain areas – ACTION. • Sports Jobs website – (CD ask DJ about the website).
20:10	<p><u>Bush Committee organisation</u></p> <ul style="list-style-type: none"> • Function is: a delegation from council, manage our bush orienteering, e.g. technical aspects, event aspects, mapping, courses, running, fixtures, make an enjoyable, controllers. • Comprised of a number of people - Laurie, Barry McRae, Kathy Liley, Mark Hennessey (exited), Margi, Ted, Rob Edmonds - mainstays of organisers in their club. • MF - lacking a person-in-charge. • Laurie - no natural successor, possible candidates are Chris Norwood, Bendigo folks, i.e., Neil Barr, Attack Point people, Greg Tamblyn, Collins family. • All attendees asked to discuss further with possible candidates – ACTION.
20:22	<p><u>2019 Oceania Championships</u></p> <p>The pre-council view from OA regarding 2019 is:</p>

3. Australian and Oceania Championships, 2019

- The current proposal is for Orienteering Western Australia to host the Australian Sprint and Middle Distance Championships as part of an extended Australian 3-Day Championships, and Orienteering Victoria and Orienteering ACT to co-ordinate a combined Oceania-Schools-Australian Championships carnival over a nine-day period. Orienteering Australia to discuss with Orienteering New Zealand the possibility of holding the Oceania Relays in conjunction with the Australian Relay Championships.
- General conversation in council regarding locations, e.g. ACT proposing Wagga Wagga, NE of Victoria, proposed that WA host the National Sprint events, the week after Easter.
- Laurie mentioned the lack of commonality of school holidays, the overlaps.
- Various approaches discussed.
- Bruce will continue discussing approaches with Ted, and then communicate back to Greg Hawthorne

FYI table below from OA regarding major events.

	Australian 3 Day Championships	Australian Championships	Oceania Championships
2021	Queensland	Victoria	NZ
2022	SA	NSW	
2023	ACT	WA	Australia
2024	Victoria	Queensland	
2025	Tasmania	ACT	NZ
2026	NSW	SA	
2027	WA	Victoria	Australia
2028	ACT	Tasmania	

20:41 Coaches in residence - hosts needed

- BA discussed the past 2 years.
- DJ write to all juniors ACTION.
- BA coaches can do many things, i.e. seeking the views of the sub-committee and clubs about what they can do.
- September to November a proposed duration.
- DJ outlined the approach thus far at a National level.
- DJ host publicity, Bendigo, Ballarat, Newsletter. ACTION.
- NZ candidate worth investigating.

20:59 Finances

- \$4k down. Membership up.
- Recommendation/request from council - the Fees for next year, please provide as early as we can, Review at Sept board, and then circulate to the clubs.
- Discussion on magazines, we're paying \$2k
- DD reduce the price, what would happen
- Use them as promotional material, e.g. doctors surgery, physiotherapy.

21:19 UOC

- Communication concern; request to ensure that the board communicates to the relevant committee whenever there will be an expectation of their involvement in initiatives.
- BA - plans for course setters - provide funded activity to the juniors, course setting, maps etc.
- MF advised of some of the UOC course setters, all in hand with new or returning people.
- Lara indicated her research indicated that some of the junior respondents were keen to assist in organising.

21:25 Laurie OV Calendar Update 2017

- Issue: permit problem with DELWP.

	<ul style="list-style-type: none"> Laurie: concerned that the dates are published before we have permit confirmation. Request the permit fee as a time based, not event by event based fee (once off -check with RG.) Laurie needs clubs to start to consider what events they can do. Juniors could run events with supervision; they run Bendigo events. MF we make a meal out of SS events. DJ a themed approach.
21:42	<u>Junior report</u> <ul style="list-style-type: none"> Victorian schools team announced. Raelee Eenjes – team manager. BA thanked the Transition team Lara advised of the large mailing list; 32 nominations in the squad; 176 names; 37 females through the state champs. A Junior Squad coach really needed. Lara separating the mailing list. DJ – we need do something for the parents as well Lara - focussing on the families.
21:52	<u>OA technical roles</u> <ul style="list-style-type: none"> No role for board to dictate. Contact points discussion Kathy and Barry, as they are not actual State tech representatives. Contact points - Laurie and Margie Freemantle/Ted - confirm with BA.
21:56	<u>Other Business</u> <ul style="list-style-type: none"> Southern Cross cultural exchange, request for hosts. <u>SI gear</u> ; sell some of the gear as per the April board paper from Ian Dodd. <ul style="list-style-type: none"> Offer the SI technology to clubs. Needs for 2019 unknown in regard to SI gear "Timing system co-ordinator" is Ian's new title. Equipment listed on the Bookings section on the OV site. Council endorses Ian to enact his plan.
22:03	Meeting close

6 Record of Decisions

No.	Description	Owner	Due Date

7 Open Action Items

No.	Description	Owner	Due Date
Feb a03	OA Participation sent to Eureka and Peter Cusworth. Awaiting confirmation of the PC. Reporting flow via John Harding – tbc.	CD\BA	In progress
Feb a06	<u>Map of Yarra Valley Grammar (YVG)</u> CD met with Anny McMaster and Chris Lawson (Head of Junior School & Deputy Principal) – March 21 st . Chris to take the idea to the board. MSW video links provided	CD	In progress

Orienteering Victoria Meeting Minutes

No.	Description	Owner	Due Date
	to Chris and Anny. YVG executive accepted the proposal for a map to be made, and a program built for the students – April 28 th . CD and Ted Van G to meet with Chris Lawson at YVG to discuss the way forward with the map and a program – June 22 nd .		
Feb a08	DJ co-ordinate the clubs on next steps. Jenni has club contacts – tbc DJ	DJ	In progress
Jun a01	Decisions required regarding the Project Co-ordinator position – ACTION	Board	In progress
Jun a02	SRV work plan – further discussion at July Board	Board	In progress
Jun a03	Bush Committee - all attendees asked to discuss further with possible candidates Update – Neil Barr to lead the committee	Council	Complete
Jun a04	2019 Oceania - Bruce will continue discussing approaches with Ted, and then communicate back to Greg Hawthorne	BA/Ted	In progress
Jun a05	Hosts for Coaches – advertise in newsletter, and word of mouth	DJ/CD	In progress
Jun a06	Fees – review at September board and then circulate to the clubs	Board	In progress
Jun a07	Council endorsed Ian Dodd’s plan to sell various SI items	Ian Dodd	In progress
Jun a08	Post meeting – Margi provided advice to Peta regarding Mobile WiFi connection for OV access to Internet	MF	Complete
Jun a09	Coaches-in-residence Promotion to New Zealanders Margi has recommended in NZ (i) Malcolm Ingham, who manages the NZ high performance team and puts out regular newsletters, and (ii) Derek Morrison who is active in coaching within NZ.	DJ	In progress

8 Closed Action Items

No.	Description	Owner	Due Date
Feb a01	Eventor Improvements - Linking Event Fees to Membership – forward document to clubs 06/03	CD	Complete
Feb a02	SRV funding	PW	Complete
Feb a04	Agenda item Website funding	CF	Complete
Feb a05	Agenda item OA AGM March 27 th Canberra	CD	Complete
Feb a07	Vic School team leadership Stephen Bird – Team Coach Raelee Eenjes – Team Manager Derryn Eenjes – Assistant Team Manager	DJ/BA	Complete

9 Next Meeting

Next Meeting:	21/07/2016	Time:	19:00
Venue:	ORC Westerfolds Park	Dial in:	n/a
Chairperson:	Bruce Arthur	Minute Taker	Carl Dalheim