

1 Document Information

Reporting Manager	Carl Dalheim	Document Version No.	Final
Quality Review Method	Peer Review	Document Version Date	23/09/2016
Prepared By	Carl Dalheim	Preparation Date	11/09/2016
Reviewed By	BA	Review Date	11/09/2016

2 Distribution List

From	Role	Phone
Carl Dalheim (CD)	OV Secretary	0400 082 871

To	Role	Phone	Attendance (Y/N)
Bruce Arthur (BA)	OV President		
David Jaffe (DJ)	OV Vice President		
Margi Freemantle (MF)	OV Vice President		
Ruth Goddard (RG)	OV Treasurer		
Carl Dalheim (CD)	OV Secretary		
Peta Whitford (PW)	Education Manager and Sports Administrator		

*Action Types: Approve, Accept, Review, Inform, File, Action Required, Other.

3 Meeting Specifics

Forum	Orienteering Victoria September 2016				
Purpose	Review prior board meeting, progress current agenda				
Meeting Date	15/09/2016	Start Time	19:00	End Time	21:30
Meeting Location/Tele Conf #	ORC Westerfolds Park 7pm no conference number				
Chairperson	Bruce Arthur	Phone	0458 391 261		
Minute Taker	Carl Dalheim	Phone	0400 082 871		

4 Meeting Agenda

Time	Topic	Completed	Presenter
	Accept August board Minutes	Y	BA
	Apologies – none, but DJ via mobile	Y	BA
	Introduce our Project Co-ordinator – Kate Morris, discuss next steps	Y	CD
	Review and endorse membership and club registration fees		RG
	Coaches in Residence	Y	DJ/CD
	Report – Finance – on OV site	Y	RG
	Report - Education Manager and Sports Administrator – on OV site	Y	PW
	Report - Communications & Marketing – vacant role	N	
	Report - Urban sub-committee – on OV site	Y	MF
	Report - MTBO sub-committee – on OV site	Y	PW
	Report - Bush sub-committee – nil to report	N	Neil Barr (NB)
	Report - Juniors Transition team – on OV site	N	AF
	Report – SI sub-committee – nil to report	N	
	Report - Membership report – on OV site	Y	RE
	Other Business	Y	
	Meeting close		

5 Open Action Items

No.	Description	Owner	Due Date
July-a04	Discussion for next Council - event organisation and SI equipment	All	October council
July-a05	Determine WEB developer for OV site	All	TBC
Aug-a02	Coaches in residence – follow up with Mikkel	DJ	In progress
Aug-a04	Determine interest of MFR in NOL Sprint March next year	BA	In progress
Aug-a07	Margi confirming major event	MF	Sept Board
Sep-a06	Margi will determine the budget for the P&S meeter-greeter	MF	In progress
Sep-a08	BA to send MF Jennifer Gregory from Standout Online contact details	BA	In progress

6 Closed Action Items

No.	Description	Owner
Sep-a01	Ask Craig, and do we have a backup to Craig, suggested as - projects@vicorienteering.asn.au Craig: how does Kate access this? Provide to Craig Kate's details, mobile and email address.	CD

No.	Description	Owner
Sep-a05	<u>Membership and club registration fees.</u> RG to further bolster the argument, that we don't want to charge individuals more. We have costs increasing, we would rather increase the cost on the clubs, than individual members.	RG

7 Discussion notes

General Minutes from meeting held Aug 18th .

19: 27 meeting commenced.

Apologies – David dialled in from home.

August board – accepted MF moved, RG seconded, carried

Introduce our Project Co-ordinator – Kate Morris, discuss next steps

BA presented the slide pack; some discussion on the slide pack; acknowledged that the first step is the reporting

Kate Morris – asking if she should have a an email address. Set up a Victorian –email

ACTION : Ask Craig, and do we have a backup to Craig, suggested as - projects@vicorienteering.asn.au

Craig: how does Kate access this? Provide to Craig Kate's details, mobile and email address.

ACTION Advise Kate about Eventor, admin

Coaches in Residence

Carl – summarised Lotta and Noora background.

DJ – discussed the Danes

General conversation on what can the Finnish Girls do within SIS. Previously discussion based approach from Jakob, Thor, Eskil, whereas Ralph and Peter had set exercises.

Peter keen for help at Darebin parklands.

MF keen for the girls to assist at Park and Street – will investigate nearby races in proximity to Ivanhoe/Kew.

RMIT interested in their own permanent course (we provide the expertise, they provide the funding) event, the girls could help with this.

Clubs keen to have their own personalised coaching.

Peta's report, in particular mentioned the DHHS new requirement. PW will stay close to the other organisations here at ORC. PW will stay across it that.

PW will arrange for the the Finish girls to 'ride-along' with the some in-school activities.

PW MTBO – report. Good numbers at a recent event.

Mentioned to Kate that there is an MTBO project to manage.

PW headed off at 8:26

Review and endorse membership and club registration fees

RG to further bolster the argument, that we don't want to charge individuals more. We have costs increasing, we would rather increase the cost on the clubs, than individual members.

MF – Permanent course at Bundoora later in the agenda

Report – Finance – on OV site

Report – Education Manager and Sports Administrator – on OV site

Report – Communications & Marketing – vacant role

Report – Urban sub-committee – on OV site

Of particular note, 40 years since P&S began – October 8th

Meeter and Greeter, discussion on payment. Where is the funding

MF will determine the budget.

RG will send MF the MelbushO job description.

Discussion on the philosophy, a full end-to-end experience

Important to not conflict with Anne and Junior Transition

ACTION connect the Finnish girls to MF and Ted soon

2019 events. Margi will continue managing this.

Report - MTBO sub-committee – on OV site

Report - Bush sub-committee – nil to report

Report - Juniors Transition team – on OV site

Report – SI sub-committee – nil to report

Report - Membership report – on OV site

Other Business

SEND the board the Participation – done

Meeting between RG/Laurie and the Events branch of Parks Victoria

Parks keen to streamline

Many parks events must go through an Indigenous organisation prior to proceeding.

Out of the meeting – RG/LN requested if we send you our list of events, and then evaluate and give us these dates/venues.

ACTION BA to send MF Jennifer's details.

October Council Agenda

- FEE and Levies.
- Introduce Kate of the clubs, provide an overview of the Projects.
- Introduce the Finnish, 10 minute from the girls.
- 2017 Bush calendar – Laurie.
- Discuss the permit system with Parks.
- Blair OA update.

Meeting close 21:33