

1 Document Information

Reporting Manager	Carl Dalheim	Document Version No.	Final
Quality Review Method	Peer Review	Document Version Date	16/11/2016
Prepared By	Carl Dalheim	Preparation Date	14/11/2016
Reviewed By	BA	Review Date	14/11/2016

2 Distribution List

From	Role	Phone
Carl Dalheim (CD)	OV Secretary	0400 082 871

To	Role	Phone	Attendance (Y/N)
Bruce Arthur (BA)	OV President		
David Jaffe (DJ)	OV Vice President		
Margi Freemantle (MF)	OV Vice President		
Ruth Goddard (RG)	OV Treasurer		
Carl Dalheim (CD)	OV Secretary		
Peta Whitford (PW)	Education Manager and Sports Administrator		

*Action Types: Approve, Accept, Review, Inform, File, Action Required, Other.

3 Meeting Specifics

Forum	Orienteering Victoria November 2016				
Purpose	Review prior board meeting, progress current agenda				
Meeting Date	17/11/2016	Start Time	19:00	End Time	21:30
Meeting Location/Tele Conf #	Carl Dalheim's house				
Chairperson	Bruce Arthur	Phone	0458 391 261		
Minute Taker	Carl Dalheim	Phone	0400 082 871		

4 Meeting Agenda

Time	Topic	Completed	Presenter
19:30	Accept September board Minutes	Y	BA
	Apologies – PW	Y	BA
	Review and endorse membership and club registration fees	Y	RG
	Review OA conference papers	Y	CD
	SRV/OA Projects	Y	CD
	Coaches in Residence	Y	DJ/CD
	Delegate for OA Conference	Y	BA/All
	Direction for 2019 Carnival Events	Y	BA/All
	WRE application for 2019 events	N	BA/All
	Report – Finance – on OV site	Y	RG
	Report - Education Manager and Sports Administrator	Y	PW
	Report - Communications & Marketing – vacant role	N	
	Report - Urban sub-committee	Y	MF
	Report - MTBO sub-committee	N	PW
	Report - Bush sub-committee	N	NB
	Report - Juniors Transition team	Y	AR
	Report – SI sub-committee – nil to report	N	ID
	Report - Membership report – on OV site	N	RE
	Other Business	Y	
23:10	Meeting close		

5 Open Action Items

No.	Description	Owner	Due Date
July-a04	Discussion for next Council - event organisation and SI equipment	All	October council
July-a05	Determine WEB developer for OV site	All	TBC
Aug-a02	Coaches in residence – follow up with Mikkel	DJ	In progress
Aug-a04	Determine interest of MFR in NOL Sprint March next year	BA	In progress
Aug-a07	Margi confirming major event	MF	Sept Board
Sep-a06	Margi will determine the budget for the P&S meeter-greeter	MF	In progress
Sep-a08	BA to send MF Jennifer Gregory from Standout Online contact details	BA	In progress
Oct-a01	Carl advise John Ewels (CHOC) of reduced fee	CD	Done
Oct-a02	Ruth to confirm all clubs have paid 2016 club membership	RG	In progress
Oct-a03	Margi to contact Ian Prosser regarding MSW in 2018, March 11-12	MF	In progress

No.	Description	Owner	Due Date
Oct-a04	DJ will produce a paper expressing OV views regarding the Funding model.	DJ	done
Oct-a05	Carl to contact Blake to act as MTB SRV contact	CD	In progress
Oct-a06	Carl to contact Roch to continue with coaching post Noore/Lotta	CD	In progress
Oct-a07	OV Board to consider what the PAS series leader and scorer could receive in recognition	CD	In progress
Oc-a08	OV Board to consider a backup for Ted G – he is best to determine this, maybe Dion.	MF	In progress

6 Closed Action Items

No.	Description	Owner
Sep-a01	Ask Craig, and do we have a backup to Craig, suggested as - projects@vicorienteering.asn.au Craig: how does Kate access this? Provide to Craig Kate's details, mobile and email address.	CD
Sep-a05	<u>Membership and club registration fees.</u> RG to further bolster the argument, that we don't want to charge individuals more. We have costs increasing, we would rather increase the cost on the clubs, than individual members.	RG

7 Discussion notes

General Minutes from meeting held Novem 2016

19:30

Accept September board Minute - BA moved to accept seconded by RG.

Apologies – Peta Whitford.

Review and endorse membership and club registration fees.

ACTION the fees as an ITEM in to the August Board.

If less than 25 members, the small club policy applies, and the remote policy for AWOC.

ACTION – advise John Ewels that according to OV policy CHOC will pay the small club fee - done

ACTION – RG check all clubs have paid 2016 club membership.

All clubs advised 18/11/2016

Review OA conference papers.

ACTION - MF to contact Ian Prosser regarding MSW in 2018, March 11-12

ACTION – DJ will produce a paper expressing OV views regarding the Funding model.

RG will attend OA Conference

No support for National Membership – dot points from DJ.

No support for Commercial model – dot points from DJ.

DJ investigating if he can attend.

SRV/OA Projects.

ACTION - contact Blake MTB contact
Carl working to do less, Kate do more.

Coaches in Residence.

Lessons learnt conversations

Mikkel; car topic, need to budget for the car.

Provide him an overview of the potential program, e.g. Melbush, Bendigo events, Bush and State Series.

Mikkel provided a coaching coordinator, OV pull funds for SRV to do it. Brodie approach him to be in this role.
Tash as well.

ACTION - Roch to continue with his activity across Dec to March.

Delegate for OA Conference.

RG

Direction for 2019 Carnival Events

ACTION email sent to Neil Barr whether he has been able to consider hosts and maps for 2019 Oceania Middle/Long - done

WRE application for 2019 events

Report – Finance – on OV site.

Ruth is considering if she can locate an alternate Treasurer, but maintain her position on book keeping.
Essentially more of a Strategic position, e.g. to deal with our reserves.

Report - Education Manager and Sports Administrator – reviewed.

Report - Communications & Marketing – vacant role

Report - Urban sub-committee rewards

ACTION - OV Board to consider what the series leader and scorer could receive in recognition

Ted needs some help, a genuine backup, e.g. Level 3 controllers group, e.g. Dion.

Ted probably the best source of his backup. There is a cost though, you know the courses, and so cannot compete.

MF going back to Dirty D to determine the cost.

ACTION – put championship and SS levies on Strategy Day.

Report - MTBO sub-committee – nil to report.

Report - Bush sub-committee – nil to report.

Report - Juniors Transition team – report review in hard copy.

Report – SI sub-committee – nil to report

Report - Membership report – on OV site

Other Business

Meeting close 22:30