

1 Document Information

Reporting Manager	Carl Dalheim	Document Version No.	Final
Quality Review Method	Peer Review	Document Version Date	23/04/2016
Prepared By	Carl Dalheim	Preparation Date	17/04/2016
Reviewed By	BA	Review Date	18/04/2016

2 Distribution List

From	Role	Phone
Carl Dalheim (CD)	OV Secretary	0400 082 871

To	Role	Phone	Attendance (Y/N)
Bruce Arthur (BA)	OV President		
David Jaffe (DJ)	OV Vice President		
Craig Feuerherdt (CF)	OV Vice President		
Ruth Goddard (RG)	OV Treasurer		
Carl Dalheim (CD)	OV Secretary		
Peta Whitford (PW)	Education Manager and Sports Administrator		
Anne Robinson (AR)	Junior Transition Officer		
Lara Wallis (LW)	Junior Transition Officer		

*Action Types: Approve, Accept, Review, Inform, File, Action Required, Other.

3 Meeting Specifics

Forum	Orienteering Victoria April 2016			
Purpose	Review and Action Prior Board meeting			
Meeting Date	21/04/2016	Start Time	19:00	End Time 21:30
Meeting Location/Tele Conf #	ORC Westerfolds Park 7pm no conference number			
Chairperson	Bruce Arthur	Phone	0458 391 261	
Minute Taker	Carl Dalheim	Phone	0400 082 871	

4 Meeting Agenda

Time	Topic	Completed	Presenter
19:45	Accept March board Minutes	Yes	BA
	Apologies - none	Yes	BA
	'Coaches in Residence' 2016 to 2017	Yes	All
	AGM/YearBook contributions	Yes	All
	Nomination of Jim Russell for O-Vic Life Membership	Yes	CD
	OA magazine online	Yes	All
	Yarra Valley Grammar – awaiting decision from the YV executive	Yes	CD
	Report – Finance – on OV site	Yes	RG
	Report - Education Manager and Sports Administrator – on OV site	Yes	PW
	Report - Communications & Marketing	No	
	Report - Urban sub-committee – on OV site	Yes	DD/MF
	Report - MTBO sub-committee	Yes	PW
	Report - Bush sub-committee	No	
	Report - Juniors Transition team – on OV site	Yes	All
	Report – SI sub-committee – on OV site	Yes	ID
	Report - Membership report – on OV site	Yes	RE
	Other Business	Yes	All
21:59	Meeting close		

5 Open Action Items

No.	Description	Owner	Due Date
Jan-a05	Anne provide the “40” newbies an update of what’s coming up, including the Junior School Champs in May.	AR	30/01/16
Jan-a06	Produce a ‘promo’ based upon what was produced for Junior Primary Schools in 2015.	AR	30/01/16
Jan-a08	Approach schools with a talent identification process, e.g. OV has seen what you have done, and done well, we can give you a programme.	Owner?	
Jan-a09	Retention strategy for older juniors – item for July Board	CD	
Jan-a10	DJ/CD define Boarding School list	CD/DJ	
April-01	CF to investigate Bendigo hosts, and interest in running their own program, or a longer period of hosting.	CF	07/05/16
April-02	David Jaffe to investigate Eureka and AWOC (Leigh Privett) interest in hosting coaches	DJ	07/05/16
April-08	CD/DJ to evaluate junior members and determine some pathway activity	CD/DJ	25/04
April-09	DJ to contact Margi regarding MSW, alternate year approach Sprint then Bush	DJ	07/05/16

No.	Description	Owner	Due Date
April-10	DJ to contact Blair/Lance Read/Nick Dent to seek a locked in NOL for the MSW weekend in 2017	DJ	07/05/16
April-11	BA to seek the plans for the Girl's Pathway and Talent Identification projects	BA	07/05/16
April-12	CD/DJ to discuss plans for preparing for Aust Schools with parents and juniors at SS2	CD/DJ	25/04/16

6 Closed Action Items

No.	Description	Owner	Due Date
April-13	CD to contact Ian and advise of the board's view on the report Update: Email sent to Ian.	CD	Done
April-07	BA will place an article in the Newsletter calling for board nominations from Committees	BA	Done
April-06	PW will put together the Life member pack for the nominee – Jim Russell	PW	Done
April-02	CD to investigate MFR interest in hosting coaches Update: Email sent to all members 23/04 – the Key family	CD	Done
April-03	BA contact Angus; guest speaker role at AGM	BA	Done

7 Discussion notes

General Minutes from meeting held April 21st .

Coaches in Residence

DJ provided an update from Canberra summarising the approach being developed collaboratively across the States and Territories, in particular the common process and website: <http://scholar.orienteering.asn.au/>

Craig talked about the Bendigo coaching experience. Bendigo keen for a longer period, even going it alone. Longer periods in Bendigo, would assist overall in Victoria.

Discussion on timeframes, common view is that better value comes from coaches in the traditional competition months. Very keen to encourage girls to apply

Actions from this discussion – detailed in Actions Table

AGM & Yearbook

Catering; the room is booked and Ruth will cater. BA to contact Angus as 'guest speaker'

Yearbook - discussion on progress. Looking for additional articles from Angus, Aston, Patrick, any committee.

Actions from this discussion – detailed in Actions Table

OA Magazine on-line

General discussion and feedback provided to CF.

Finance

General discussion, no issues

EMSA report from Peta

General discussion. Agreement that a Project Manager is required for the funded projects, and needs advertising. A work plan template needs to be completed by the end of May.

Discussion regarding the landline at ORC – no action required (? Check with PW)

Membership

Discussion regarding number of juniors.

Actions from this discussion – detailed in Actions Table

UOC

Discussion, in particular regarding MSW, and participation numbers.

Actions from this discussion – detailed in Actions Table

Junior Transition

General Discussions

Actions from this discussion – detailed in Actions Table

SI Report

General discussion and in principle agreement with the proposal from Ian

Actions from this discussion – detailed in Actions Table

Other Business

Keep Online strategy as a high priority, planning session at Dalheim in the coming week