

# Minutes of Meeting

**What** : Board Meeting – Orienteering Victoria  
**When** : Thursday 18<sup>th</sup> Septembers 2014  
**Where** : Westerfolds Park  
**Present** : Bruce Arthur (President)  
Ruth Goddard (Treasurer) Peta Whitford  
Craig Feuerherdt (VP) Carl Dalheim (Secretary)  
(Skype) from 7:45pm Dennis Mews (Comms & Marketing officer)

**Apologies** : David Jaffe

Meeting opened at 7.25

1. Minutes accepted Approved. (BA/RG)
2. Matters Arising from Previous Minutes
3. Previous actions

- a) DJ to provide written confirmation of Dennis Mews (DM) employment as the Communication and Media Officer (CMO). **Item closed.**
- b) DJ to work with DM on the 5 prioritised areas (i) MelBush O , (ii) Street to Sprint , (iii) Support for Schools Program especially targeting parents of students through school weekly e-mails, (iv) The Win Back Campaign, and (v) Leverage the Australian O Carnival 2015; **in progress.**
- c) DJ to assist DM in establishing a pool of Orienteers who can be called upon for promotional work on behalf of OV. Remain open and with DJ; **in progress.**
- d) DJ requested assistance from BA regarding succession planning/ job descriptions and employment. Board members to supply outline of minimum roles. Keep as a working document with us on the board; progressively work through, e.g. Peter Cusworth.  
**ACTION is to share the document with Peta, keep action open, re-introduce in a few months.**
- e) The new Membership Review paper; CF to produce price models and benefits to members, and to distribute these to the clubs. CF to ensure that all Clubs are well informed (may require 1:1 visits) and ensure that the Clubs are 'on board' with the new membership concept. CF is hoping to achieve this by mid September. The urgent identified by BA is that the October Council should be more of a rubber stamping of the recommendations. **Hold for Craig to join the meeting and discuss.**
- f) Department of Justice (DOJ) Annual Report. BA to seek copy of form presented to DOJ by Don Fell. OV to include DJ as Vice President/ Secretary for the purposes of naming a secretary on the Annual Statement. Copy provided by Don.  
**ACTION Carl to confirm the (DOJ) Annual Report stored on stored on Google docs – awaiting document from Don.**  
**ACTION Application for notification of new secretary sent to CAV 04/10/14, loaded to Google docs.**
- g) The 5 Star Visions project to start Jan 1st 2015. DJ is to present the 5 Star Visions to the October Council Meeting. Reporting's of progress within each discipline/ group to be included on the Meeting pro forma – commence after October (?).  
**ACTION is to carry forward and keep open; strategy document posted to OV site 04/10, loaded to Google docs.**

**4. OV Membership Review;** two papers have been presented to all clubs by Kathy Liley for the Committee; and the Treasurer has provided a Levies document incorporating levies for all 3 proposals. Wait for Craig

Some general discussion regarding the views of the clubs to the proposal; the committee will go to October council with option A.

**ACTION** Can we contact the clubs regarding delegates, follow up from Craig. Have they any question, what are they supporting, what are their concerns.

The speaker for each club at the council meeting is not known yet.

**5. 2015 Fees and Levies.** Develop recommendations based on the outcomes of item 4 at the October Council meeting.

Some general discussion; OV would recommend clubs continue same charges. Membership rate change first; then address levy changes later

**ACTION Ruth will calculate another levy recommendation in the event that the membership change does not get up.**

**6. ASC Funding** will be discussed at the Orienteering Australia Development Committee Meeting Perth 29 September. An **email from Bert Elson** via Debbie Dodd details several matters including a draft agenda, and an **email from John Harding** requesting states and territories to advise (i) on delegates to the workshop might be, and (ii) whether you have been involved in providing orienteering to the Active After Schools (AASC) program (due to cease in December) and, if so, to how many schools, and how many people you have as accredited AASC coaches.

**ACTION – PW will participate in the workshop via FaceTime, PW to contact John Harding.**

Some general discussion occurred on the idea of developing a junior programme with the assistance of Danish Orienteers that have recently arrived in Melbourne (Jakob, Thor and Eskil). The programme can be funded via the new schools Sporting Schools programme.

**CD has discussed the idea with Jakob prior to boys heading to Perth, further conversations will be held with the boys on their return.**

**ACTION Dennis will investigate a schools based web site for orienteering.** We need to ensure we have the resources to co-ordinate this.

Discussion regarding the need to determine whether our Sprint in to Spring funding will roll forward automatically, or do we need to re-apply. Four programmes/activity discussed; (i) the junior retention/participation segmentation programme, (ii) the schools website, (iii) some individual schools seeking – map school, assistance for staff and (iv) get the Danish boys to describe their programme.

**ACTION BA and CD collaborate on the details, and seek advice from John on application approach and budget.**

Further discussion continued regarding attracting people who may want to be involved with the existing and proposed programmes. Dependent upon the programme the participants would need a minimum coaching qualification; OV then advise the standard approach.

**7. New ASC Community Coaching General Principles Course** – details provided by John Harding 12/09/14 –

There was some general discussion regarding the need to find a person to co-ordinate coaching in Victoria. Jim is compiling the accreditation details. This is on the succession planning list.

## Reports

- a) Finance (RG) – tabled monthly statements
- b) Promotion and Development, and correspondence (PW) - tabled report.
- c) Communications & Marketing (DM) – tabled report.
- d) Urban sub-committee – nil to report (DD/MF)
- e) MTBO sub-committee (PC) – tabled.
- f) Bush sub-committee (MH) – no report
- g) Juniors (CD) – tabled.
- h) SI sub-committee / Feedback - uploaded (ID)

- i) Membership report – uploaded (RE currently overseas)
- j) Australian Carnival 2015 – uploaded.

**Other business.**

Craig – we viewed Craig's winning two minute video.