

## **Parks Victoria Permits – Orienteering and Rogaining**

Clubs are encouraged to make a single permit application for all events to be held during the year.

Procedure:

1. Contact Park Ranger for permit application to use Park.
2. Park Ranger assesses permit fee based on information in application against defined criteria.  
Applicants are not expected to see the assessment or be aware of the criteria.

Recently Orienteering has been assessed for fees from \$1.00 to \$2.40 per person.

However an event may be assessed as minor and will be classified as a Diary Entry with no fee.

Permit application.

There are two parts to the permit fee. Refer next page.

Fixed sum determined by group size.

Plus a per head amount.

This fee can be discounted by an “Event Assessment for In Kind Support” by PV.

Include information to support the 11 points.

e.g.

OV activities are open to general public – can enter on the day.

OV and clubs are not for profit.

OV introduces and educates the public on use of the Park.

OV provides trained “leaders” for activities.

OV publicises Parks Victoria (web site, event documentation, acknowledges PV)

OV adds value to Parks – introduces users.

OV supports Parks – participation in Friends groups etc.

OV provides opportunity for local community to participate.

OV events bring in visitors and income for local communities.

## Permit Fee:

<b>Orienteering &amp; Rogaining Events (inc Mountain Biking variations)</b>		
Permit Fee for group size 01 to 100 Non Exclusive use	399.50	408.50
Permit Fee for group size 101to 500 Non Exclusive use	747.50	764.50
Permit Fee for group size 500+ Non Exclusive use	1089.50	1114.50
Plus Per competitor	1.30	1.35

## Sponsorship Criteria

Apply the following criteria to determine the level of in-kind support to be offered by Parks Victoria. In-kind support **may be offered to Community Users (for profit and not for profit) but not to Commercial Events.** (Sponsorship for State Priority Events is to be determined by the Sponsorship Co-ordinator, Community Tourism and Communication Branch).

		<b>Yes/ No</b>
1.	The event is held solely in the host park, land or area managed by Parks Victoria.	Yes
2.	The event supports a charitable or worthwhile cause that is in line with the Healthy Parks, Healthy People philosophy.	Yes
3.	The event is significant for the local community.	No
4.	The event has educational value for conservation, indigenous, historical and/ or environmental issues.	No
5.	The event involves a wide sector of the community.	Yes
6.	The event has the potential to raise the public profile of host park.	Yes
7.	The event benefits the local community through increased services and opportunities.	No
8.	The event is managed by a charity or not-for-profit organisation. (That is, the charity has not engaged professional event organiser to manage to the event for them).	No
9.	The event encourages recreational use of host park/ site and has potential to increase awareness and/or visitation of other Victorian parks.	Yes
10.	Parks Victoria or the host park has been the site of the event for a minimum of 3 years.	Yes
11.	The event presents Parks Victoria opportunities to develop new partnerships and alliances.	No

## In-Kind Support Classifications

A reduction to event fees may be offered in the following increments.

	<b>In Kind Support</b>
Meets 10 to 11 criteria, reduce event fee by:	100%
Meets 7 to 9 criteria, reduce event fee by:	75%
Meets 5 to 6 criteria, reduce event fee by:	50%
Meets 1 to 4 criteria, reduce event fee by:	25%
Meets 0 criteria, reduce event fee by:	0%