

## Minutes of Meeting

**What** : Board Meeting – Orienteering Victoria  
**When** : Thursday 19<sup>th</sup> September 2013  
**Where** : ORC, Westerfolds Pk  
**Present** : Bruce Arthur (Pres) Don Fell (Sec)  
 Ruth Goddard (Treas)  
 Dennis Mews Peta Whitford

**Apologies** : Craig Feuerherdt (VP)

### Minutes of Previous Meeting

- Approved. (BA/RG)

### Matters Arising from Previous Minutes

#### Actions from Previous Meetings

Ref	Action	Owner	Due	Status – Recent A
2012-03-03	OV tops costing and styles choices. Summarise survey results. Notice at AGM Contact VIS/VU re suppliers. Obtain sample tops	BA  PW/DF		30 tops are on order. Supplier received wrong items in July. Email discussion of alternative designs. Decision to wait for our preferred design.
2013-04-04	Formal thank yous to Easter organisers/volunteers	PW DF	April June	OPEN OPEN Thank yous sent to clubs
2013-03-02	Assemble Strategy Day plans and discussion group reports Republish OV Strategy on web page.	DF	April August	OPEN On Google Drive

#### Actions closed at this Meeting

Ref	Action	Owner	Due	Status – Recent Actions
2012-08-01	Update web site domain registration.	DF		Done
'2013-07-01	Fees structure – collect ideas for alternative fees structure	All	August	Done Set up Google docs item to collect ideas.
2013-08-01	Organise new Junior Squad shelter	DF/Don Cherry`		Done
'2013-07-02	Remind clubs that more clubs need to attempt the Club Health assessments	DF	Sept	Done Specifically request that clubs which have not started a Club Help check do so.

#### New Actions/Updates

Ref	Action	Owner	Due	Status – Recent Actions
'2013-09-01	Confirm and publish who can vote at Council meetings	DF	October	OPEN
'2013-09-02	Letter of thanks to Ian and Lauris Stirling for service as Magazine mailing officer	DF	October	OPEN
'2013-09-03	Contact schools team uniform supplier about unsatisfactory service.	PW/DF	Nov	OPEN Check in October if an issue

#### 4. Membership Review

The meeting worked through the membership fees structure.

The Board recommends that clubs provide membership data and annual reports at pain of higher affiliation fees for non-compliance.

Objectives:

Achieve a culture change such that participants in orienteering understand that they are to join

Orienteering Victoria.

Members will get streamlined processing.

Eventor membership database will be the reference for entry fees determination.

The Board endorsed the Proposal (tabled document) to be put to Council.

Moved BA, seconded RG and carried.

DF to check and publish who can vote at Council meetings. **Action. DF**

Member Sponsorship Policy

Discussion of costs of participation in schools teams. The Board recommended the policy should be reworded to indicate the intention to cover accommodation, meals and entry fees.

The Board endorsed the new Sponsorship Policy. Moved RG, Seconded DF, and carried.

Fee restructure for 2014 suggestions

Action Papers from CF and RG.

5. Australian Orienteer mailing officer  
Ian Stirling has resigned as mailing officer.  
The Board expresses its thanks to Ian & Lauris Stirling for their service.  
Secretary to write a letter of thanks to Ian & Lauris. **Action. DF**  
The Board will ask for volunteers to do this job. Pat Mews had volunteered and the Board accepted this offer.
6. OA Conference 1<sup>st</sup> weekend of December.  
Send another note to clubs seeking delegates (travel and accommodation is paid by OA)  
**Action. DF**  
Kath Liley will also be attending in an OA role and may be able to represent Victoria.
7. Eventor  
The Board wants a link to membership to determine the appropriate discounted fees for members. **Ask CF**  
Eventor drops event entries for non-payment by a designated date.  
What triggers this activity? It appears to coincide with entry downloads. **Ask CF**
8. Major Events  
Aust Champs 2015.  
Some discussion of the number of events proposed – sprints, park-street. A concern expressed about the organisational load required to support these activities.
8. Reports
  - a) Finance. P&L and Balance Sheet reports as tabled.  
Budget. – Budget to be modified for additional eventor costs. RG to modify for distribution to clubs as an October Council document.
  - b) P&D - Schools team uniforms There was some dissatisfaction with the supplier reported.  
DF/PW may need to formally contact the supplier. **Action: DF/PW**
  - c) Membership – Memb secretary reports that membership is now much the same as last year.
  - d) Communications / Media & Marketing – as tabled. Report emphasised need to advertise events and activities. Need to make events family friendly.

- e) Urban: Sprint and Summer programs published. Sprint Series organisation is proceeding. Sprint prizes funded by OV.
- e) MTBO. Report as written.
- d) BushO subcommittee.  
2014 program development.  
The Board endorses Aislinn Prendergast's appointment as Schools Officer (2015 carnival).  
The Board noted the developments in the 2015 Carnival planning.  
The Treasurer will pay the deposit for the schools carnival accommodation.
- e) Junior Squad/Schools. Report tabled. No actions requested.
- f) SportIdent. The trailer struts have been repaired.

Meeting closed 10:05 pm.

Next meetings Council - ORC 7pm October 18<sup>th</sup>,  
Board – ORC 7pm November 21<sup>st</sup>