

## Minutes of Meeting

**What** : Board Meeting – Orienteering Victoria  
**When** : Thursday 18<sup>th</sup> July 2013  
**Where** : ORC, Westerfolds Pk  
**Present** : Bruce Arthur (Pres) Don Fell (Sec)  
 Ruth Goddard (Treas) Craig Feuerherdt (VP) (Skype)  
 Dennis Mews Peta Whitford

**Apologies** : None

### Minutes of Previous Meeting

- Approved as written. (BA/MH)

### Matters Arising from Previous Minutes

None

### Actions from Previous Meetings

Ref	Action	Owner	Due	Status	Recent Actions
2012-08-01	Update web site domain registration.	DF		OPEN	
2013-04-04	Formal thank yous to Easter organisers/volunteers	DF	June	OPEN	Easter Report received in July
2013-06-01	Review variance of last year's membership vs current (why is membership down but fee income is up?)	DF/RE/RG	July	OPEN	

### Actions closed at this Meeting

Ref	Action	Owner	Due	Status	Recent Actions
2013-04-01	Announce appointment of MPIO	DF	April	Done	
2013-04-02	Confirm availability of AGM speakers	BA	May	Done	
2013-04-03	Citation for Life Membership J&J Sheahan	MH/DF	May	Done	
2013-04-05	Obtain 2012 Schools report	DF	May	Closed	Closed as Report now too late
2013-04-06	NOL Event May 2014 status check	MH	May	Done	YV organising NOL 2014 May weekend
2013-06-02	Distribute Social Participation report to all Board members.	DF	June	Done	
2013-06-03	Discuss future of OV magazine with Editor	BA	July	Done	Dion was contacted with view for the VO content to feed to the AO magazine. Dennis tabled a copy of the new colour WA magazine.
2011-09-01	Submit Changes to Constitution to CAV	Public Officer	Feb	Done	Public Officer change confirmed by CAV and Change of Rules forms obtained. Submission of changes to proceed.
	Liaise with Clubs	DF	April	Done	
	Review and recommend by April for any constitutional change	DF	April	Done	Constitution amended at AGM and Annual Statement and Rules Changes submitted.
	Publish Timelines for AGM and Annual Report	DF	April	Done	

### New Actions/Updates

Ref	Action	Owner	Due	Status	Recent Actions
2013-03-02	Assemble Strategy Day plans and discussion group reports	DF	April	OPEN	
	Republish OV Strategy.		August		
2012-03-03	OV tops costing and styles choices. Summarise survey results.	BA			30 tops are on order. Supplier received wrong items in July.
	Notice at AGM				Email discussion of alternative designs. Decision to wait for our preferred design.
	Contact VIS/VU re suppliers.	PW/DF			
	Obtain sample tops	PW	April	OPEN	
'2013-07-01	Fees structure – collect ideas for alternative fees structure	All	August	OPEN	Set up Google docs item to collect ideas.
'2013-07-02	Remind clubs that more clubs need to attempt the Club Health assessments	DF	August	OPEN	

4. Membership.  
Fee restructure for 2014  
Identified membership groups which benefit from OV membership:  
NOL (because receive money from OV and OA)  
Schools teams  
State team members (including seniors)  
Season ticket holders  
Need a differential between casual and member entry fees (bush and MTBO have this but not Park-Street)

Ideas:

combine club and OV membership  
discount for combined membership  
club affiliation fees include the individual membership of OV.  
Social membership of clubs get no event entry rights.

Social Participation project with VicSport (BA, RG, DF)

We received a report from VicSport on their review of our operations. It looked at the Park-Street event entry structure but they said they found it difficult to assess and wanted further discussion.

5. Annual Review of the paid officer rates.  
Prior to the Board meeting there was email discussion of rates and parity with CPI and ATO vehicle reimbursement rates.  
The Secretary proposed that hourly rates be increased by 2.5% in line with the past 12 months CPI increase and no change to vehicle reimbursement rates also in line with the ATO rates.  
The Board accepted the proposal on show of hands.  
P&D Officer rates: \$31.25 per hour  
Communications & Marketing Officer rates to increase by 2.5%.  
Vehicle Reimbursement rate: 63c/km

6 Project Status Reports:

- a) Eventor: Activity is quiet.  
WA website is extracting splits data from Eventor..  
ONSW has >2000 members in Eventor.  
Standard reporting formats for membership, participation and results are desirable.
- b) Gippsland Discussion as to whether the Gippsland project funding has been completed. No further events are scheduled for Gippsland although there will be further use of the Baw Baw area for orienteering. A number of Gippsland residents participated in the Gippsland series and have experienced orienteering. However no formal local club structure for further activity is identified.
- c) Sprint Series – refer to Urban Committee report.
- d)

9. Associations Incorporation – Model Rules/Constitution amendments  
The Annual Statement and the Constitution amendments have been submitted to CAV.  
Correspondence was received immediately prior to this meeting regarding some clauses in the Model Rules which apply to OV.  
**Action – Secretary to review CAV letter.**

## 10. Major Events

Easter 2013: Report has been received and distributed to Board and BushO chairman.

Aust Champs 2015. Refer BushO committee report.

## 11. Reports

a) Finance. P&L and Balance Sheet reports as tabled.

Easter spending – Mapping expenses for the Easter maps have been fully paid out as we do not expect to have access to any of the three areas again for several years at least.

b) P&D - We need 2 more clubs to initiate the Club Health assessments this year.

**Action: DF to remind club presidents and secretaries.**

c) Correspondence – as noted in report.

More volunteers are needed.

Response received from CAV regarding Constitution amendments received.

d) Media & Marketing

Melbush – suggest 2 per month over 4 months

2014 BushO program to be developed now.

e) Urban: report accepted as written.

Request for funding of social activities had been given at previous meeting and the revised estimates in this report were accepted..

e) MTBO. Report as written. No actions requested.

d) BushO subcommittee.

Emailed report received too late for publication prior to meeting:

- 1) I am hoping to convene a meeting of the Bush O committee at the SS event at Jim Crow on 4 August. If Mark Valentine can attend, we can use that to help set up the committee.
- 2) Laurie Niven is taking the reins as Operations Coordinator, Bush Orienteering. This is a major help to the Bush O Committee. She has started work on the calendar for 2014, and with specialist technical advisor Kathy Liley, is fielding technical enquiries regarding this year's events.
- 3) Alex Tarr is liaising with Chris Wilmott about photogrammetry for Warby. Chris's retirement has now been postponed.
- 4) Alex is currently looking for mapping projects for 2014 and is talking to Eureka and NE re maps for Australian Championships Carnival 2015. Other clubs who want maps should contact Alex.
- 5) NOL event has now been moved to March 2014. Indecisiveness and tardiness from OA about this and about the date has not been helpful, but hopefully no harm has been done.
- 6) Two clubs have tried to restrict SS start times to 10 – 12 for the next two events (August 4 and 18). We have managed to convince them to keep it open till 1 pm. This reflects paucity of volunteers from metro clubs to staff registration and start a bush events. It may be that we can close registration around midday at future events, but retain the start open till 1.00, with a (almost) self-serve start like Bendigo events. However, we have agreed to early course closure, at 2.30 pm, to assist with packing up before dark.

- 7) This is a manifestation of the lack of bush orienteers under about 55 years of age in Victoria. I have had discussions with a couple of key people (including Bruce Arthur and Alex Tarr), and I intend to develop a proposal that from 2014 we consider dispensing with age classes at SS events, but not at Championships. The orienteers of the year would then be by gender and course, not by age. This will allow young adult orienteers to compete at their chosen level, rather than trying to run elite courses for which they are physically (and in some cases navigationally) inadequately equipped. If anyone else has ideas about how to retain B grade orienteers in their 20s and 30s, I would be happy to hear them.
  - 8) I have read John Colls' report on Gold'n'Ponds and have found it most helpful in identifying challenges and pitfalls for Aust Champs 2015. We have already invited controllers for the two main events, so that they can assert influence over early decisions such as which areas are suitable for which events. Kathy Liley has accepted to act as a controller for one of the Australian Championships. The main lesson is that the key to success is good governance of the carnival, from the beginning.
  - 9) Nothing has been done about the Secondary Schools Carnival 2015. I picked Mandy's brain and she suggested some good accommodation she was familiar with including Sovereign Hill and Big 4 Caravan Park in Scott's Parade. This needs to be booked soon. In OV history, who has carriage of this – the P&D schools program, the junior crew, or who?
  - 10) Efforts to rebuild the Bush committee are progressing. It appears to be heading in the right direction.
- e) Junior Squad/Schools. Report accepted as written.  
A Juniors training camp is scheduled for the weekend Aug 10-11 at Koolamurt Scout Camp. Schools Team payments are due 19/7.
  - f) SportIdent. Report received – no activity to report.
  - g) VicOrienteering document management:  
Board members are encouraged to connect and store documents on the Google Docs VicOrienteering site. There was discussion of how to access this and guidance on document sharing from Craig.

Other Business:

Peta has an invitation to attend an Outdoors Victoria function in Port Melbourne on 24<sup>th</sup> July. 10 for 10:30-11:30. Interested Board members may attend.

Meeting closed approx 9:40 pm.

Next meetings Board – ORC 7pm August 15<sup>th</sup>  
Council - ORC 7pm October 18<sup>th</sup>,