

Minutes of Meeting

What : Board Meeting – Orienteering Victoria
When : Thursday 15th November 2012
Where : ORC
Present : Bruce Arthur (Pres) Mark Hennessy (VP)
 Ruth Goddard (Treas) Craig Feuerherdt (VP) by Skype
 Don Fell (Sec) Peta Whitford

Apologies : None

Minutes of Previous Meeting

- Minutes accepted (BA/MH)

Matters Arising from Previous Minutes

None.

Actions from Previous Meetings

Ref	Action	Owner	Due	Status	Recent Actions
2012-04-1	Advise clubs/organisers of the developing position with PV permits	DF	Oct	Done	Clubs advised for October Council meeting
2011-09-1	Submit Changes to Constitution to CAV	Public Officer	Feb Board	OPEN	Public Officer change confirmed by CAV and Change of Rules forms obtained. Submission of changes to proceed.
2012-03-3	OV tops costing and styles choices. Summarise survey results	BA	April	Done	OV tops costing and styles choices. Summarise survey
	Notice at AGM			Done	Notice at AGM
	Contact VIS/VU re suppliers	PW/DF	August	Done	Contact VIS/VU re suppliers
	Obtain sample tops	PW		OPEN	
2012-08-01	Update web site domain registration.	DF	October	OPEN	

Actions closed at this Meeting

Ref	Action	Owner	Due	Status	Recent Actions
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New Actions/Updates

Ref	Action	Owner	Due	Status	Recent Actions
2012-07-1	Develop Media Strategy	MH	August	Done	<i>MH reviewed generic strategy obtained from CF</i>
	Distribute revised draught of PD		Sept 21	Done	
2012-04-3	Eventor:	CF	May	Done	OA Board has accepted proposal. Implementation has commenced.
	Present to OA Board for a decision on 10th May		May	Done	
	Need a Contract and a Payment Schedule		May	Done	
	Install & customize		Sept	OPEN	
	Provide links to website		October	OPEN	
2012-11-01	Letter of thanks to Mandy Hennessy	DF	Dec	Done	
2012-11-02	Addn JS Coordinator (Carl Dalheim) to Board reporting list.	DF	Dec	OPEN	
2012-11-03	Schools orienteering levy request response to Geoff Hudson	DF	Dec	OPEN	

4. PV Fees – update on developments with Parks Victoria. (DF)
PW and RG met Noel Hutchison (PV). Noel recommends that Peta should register as a tour operator.
5. Media Strategy (MH)
3 applications have been received.
Process to be followed with dates. A decision is intended by end Nov.
Acknowledge applications (PW)
Referee checks (MH)
Review applications (MH, PW, BA, others involved in interviews.)
Short list (all applicants at present)
The job may be split into separate Communications and Marketing roles.
Interviewers will spend time with each applicant to get their proposals..
Interview/selection Panel BA, MH, DF if available, others if available.
We propose that the interview should allow the applicants to impress us with their visions for the role.
6. Eventor: Set up for Christmas 5Days is completed.
Set up for Easter 2013 is under way.
Membership – Beta testing. With NSW, WA, Vic.
Payment module: have integrated Paypal.
Easter entries will open soon.
Membership shall be live from end of November.

7. Reports

- a) Finance. Full Profit and Loss report tabled.
Questions asked about the extra costs for Eventor and the Media Operating Budget.
Eventor charges in excess of the budgeted amounts will be paid from general revenue.
There is money in the grant for a Media operating budget.
Discussion of the levies charged to juniors and the different street-o levy charges between Series and for multiple series ticket holders.

Christmas 5-Days 2012 proposal for dispersal of money was accepted.

Barbeque: Income and expenditure all to AWOC. Deposit money received with entries to be handed over to AWOC.

MTBO: EOD levies will be calculated by Treasurer and deducted from the after-levy pre-entry money to be split evenly between AW and EU.

FootO: After payment of expenses and levies the residual pre-entry money will be divided between the organising clubs – 40% to MFR, 20% to AW, BK, YV each. Levies will be used to ‘top up’ the legacy account of OV used for grants to juniors, overseas team members and NOL travel.

- b) P&D Report tabled. Steve Peacock finishing up as OV volunteer worker with Peta as he is returning to the UK. Insurance policy will not be renewed.
Mandy Hennessy has given verbal resignation from the Vic Primary Schools Championships contracted work. The Board will send a letter of thanks to Mandy.
(Action – DF)
- c) Correspondence
Department of Justice – Associations Incorporation Act. Forwarded by Secretary to associated clubs and interested parties.
Sport and Recreation Victoria – Travel grant to Mary Fleming signed off by Secretary

and Treasurer and returned to SRV by PW.

SRV Awards Ceremony – Invitations to Awards Ceremony at MCG available to those interested.

- d) Park & Street: Report received. The OV Board approved the request that additional \$400 be spent on promotional flyers for Western and Geelong Series.
- e) MTBO. Report received. No actions required.
- f) BushO subcommittee. Clarification of the differences between:-
 - a) the Sprint Series being planned by P-S Committee,
 - b) Sprint Championships planned by BushO committee in Bush Program
 - c) Park-Street Championships planned by Park-Street Committee.Board suggested that the Sprint Champs could be run by the Sprint Series people as a “culmination”.

Aust Champs 2015.

Geoff Lawford/Jenny Bourne/Don Fell meeting representatives from Shires of Ararat and Northern Grampians on Dec 3rd regarding land access and assistance which the municipalities may be able to provide. Issues – land owners, zoning, LIDAR data, They will report back to the BushO committee.

Maps. Is LIDAR data available for the desired areas? Need to confirm that mapping can be done – available mappers? Fieldwork by?

2013 Bush-O program. The Board endorses the Council proposal that State Series events be distributed throughout the year and not 2 State Series on a weekend unless there are sufficient State Series events available to fill the Calendar.

- g) Junior Squad/Schools. Carl Dalheim is to coordinate the Junior Squad. Training sessions are ongoing – per Roch Prendergast and others.
Add Carl to the report list for Board and Council meetings and send him the report proforma. **(Action – DF)**
- h) SportIdent. Training on Nov 25th. (and Eventor)

- 8. Major Events:
Xmas 5Days. Report tabled

Easter 2013: Entry via Eventor will be available soon..

Sports grounds charges for camping in Bendigo are very high. (higher than for caravan parks)

- 9. Scouts' Orienteering.
Geoff Hudson has put up a request that the Scout Series participants only pay the OA levy. Key points from discussion.
 - 1. OV needs to be consistent in its treatment of all participants and Series.
 - 2. OV would like to form a partnership with BSA.
 - 3. The same conditions will apply to participants in all Series run under the OV program, including levies to be paid.

Board Secretary will formulate a response.

(Action – DF).

Other Business

10. **Galway Partnership:** – MH questioned the proposed OV/Galway partnership agreement. PW described the history of the Galway schools group since it joined with OV to run its interschool competition coincident with the OV State Secondary Schools Championships. Originally there was a “handshake” agreement with course setting, some material resources and helpers provided by Braemar College to supplement the OV resources and volunteers. In recent years the previously performed roles and resources have not been provided at the same levels as had come to be expected. In an attempt to prevent more “surprises on the day” PW had prepared a written partnership agreement and forwarded it to the Braemar teachers involved.

There was active discussion of the place of the Galway competition within the Secondary Schools Championship structure. The Championships are organised by OV as an affiliate sport with School Sports Victoria. The outcome is that if a written partnership agreement is not acceptable to the Galway Schools Group, then the agreement will be used by OV as a checklist to be completed for each Championship to obtain the required personnel and resources.

11. **OA Conference** – Victoria needs another delegate to attend the OA Conference in Canberra Dec 2-3. BA to ask subcommittee chairs if they are interested in attending.

Meeting closed 10:15 pm.

Next meeting Board Dec 13th. Goddard Residence 8pm