

# Minutes of Meeting

**What** : Board Meeting - Victorian Orienteering Association  
**When** : Thursday 18<sup>th</sup> August 2011  
**Where** : ORC  
**Present** : Bruce Arthur (Pres) Evan Barr (VP) by Skype  
Don Fell (Sec) Craig Feuerherdt (VP) by Skype  
Peta Whitford  
**Apologies** : Ruth Goddard (Treasurer)

## MINUTES OF PREVIOUS MEETING

- Minutes accepted (EB/BA)

## MATTERS ARISING FROM PREVIOUS MINUTES

- Letter to Nicky Stevens re clarification of Vic Schools Management Team and expenses. Letter sent and response received from Nicky and Mandy Hennessy.
- Preparation of figures re' financial buffer' for OV. Carried forward to next Board meeting.
- Greg Tamblyn's survey. Survey is inconclusive and further data is desirable. A proposed survey at the Oceania Carnival was discussed but the meeting decided to have an online survey in the next 4 weeks. Suggest SurveyMonkey as the tool. A draft to be available for comment by the Board in 2 weeks. Survey to go public by the next Board meeting. Aim of the survey - What do people want? E.g. Multi-event weekends, single event weekends? less travel? Develop a profile of the respondents – eg how long orienteering? at what level? Locations (\*regional, interstate, international)
- Casual Membership. Publish the constitutional changes DF
- Feedback Coordinator. BA has responded to ID.as per July meeting Action
- Ski Orienteering. BA has replied to Ian Baker as per July meeting Action..

## ACTION POINTS

### Actions from Previous Meetings

Ref	Action	Owner	Due	Status – Recent Actions
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### New Actions

Ref	Action	Owner	Due	Status – Recent Actions
2011-08-03	Provide VOA membership mailout numbers to Ian Baker	PW	Nov	OPEN
2011-08-02	Publish Casual Membership constitutional changes	BA/DF	Sept Board	OPEN
2011-08-01	Prepare online survey on bush orienteering fixturing	EB	Sept Board	OPEN
2011-07-14	Preparation of figures re' financial buffer' for OV	RG/CF	August Board	On Going Carried forward to Sept
2011-05-01	Collect findings of Greg Tamblyn's survey on bush orienteering fixturing and share with Board.	BA	July Board	Complete
2011-05-02	Distribute status update on Online Registration project to Board. Share responses from vendors and re-plan schedule/milestones.	CF	Sept Board	On Going
	ask other sports about their entry systems.	PW		
2011-08-04	place a request in ONews for input for the bush fixture.	BA	Sept	Open
2011-08-05	send BA/PW the link and/or a copy of the page	EB	30/8/11	Open

Ref	Action	Owner	Due	Status – Recent Actions
2011-08-07	ask ID/IC for the SI Hire Stick numbers (for the MTB school championships)	PW	Sept	Open
2011-08-08	disseminate Oceania advertising to other State newsletters	BA	31/8/11	Open
2011-08-09	DF to resolve issues of the Public Officer Annual Statement, and Change of Public Officer with Warwick Williams who is presently registered with the DOJ	DF	Sept	Open

## FINANCE

- No formal reports presented.
- Re bulk mailout. Ian Stirling appears to have resolved the issue of the Australia Post request for an additional payment of \$563.49 for the last bulk mailout due to 'non compliance' of printing on the bulk envelopes. The last Australia Post statement no longer shows this item.
- In the absence of the Treasurer during July-September
  1. Ian Dodd is handling all payments and has cheque book.
  2. Kathy Liley picks up mail, handles pay in of cheques.

## PROMOTION AND DEVELOPMENT

- Written report presented.
- Australian Orienteer magazine. VOA is taking 315 AO magazines each time. This is well in excess of the actual mailout to members and the excess is used for promotion but paid for at the full rate.  
**Action** – PW to provide the VOA membership mailout numbers to Ian Baker in November.
- Flood Recovery Grant – Application for Brimbank Park – Requested \$2000, received \$720.

## CORRESPONDENCE

- Australia Post. Invoicing has been resolved.
- Oceania Carnival. Grant approval for \$15000.

## PARK AND STREET

- No formal reports presented.
- An electronic copy of the fixture program for Summer Street-O 2011-2012 was received from Ian Stirling for Board comment. Action: BA to respond to Ian with some comments about the drab appearance.

## MTBO

- Written report presented - from Peter Cusworth/Peta
- Noted: the Australian team competing at World MTB Champs in Italy

## BUSH

- Nothing to report  
Currently soliciting input from the Clubs for the 2012 fixtures. **Action** – BA to place a request in ONews for input for the bush fixture.

## JUNIOR DEVELOPMENT

- No formal report
- Secondary Schools Champs team getting their uniforms the week of Aug 22<sup>nd</sup>.

- EB reported on a full page article on junior orienteering in The Bendigo Advertiser. **Action:** EB to send BA/PW the link and/or a copy of the page.

## SPORTIDENT

- Written report received.  
Issues/highlights: How many SI sticks are required of Oceania. ID following through to ensure there are sufficient available.  
**Action:** PW to ask ID/IC for the numbers for the MTB school championships.

## OCEANIA CHAMPS

- Plans progressing. Darren Meeking is driving most activity in cooperation with counterparts in ACT and NSW.  
Advertising is now in full swing – web pages/videos, magazines.  
**Action:** BA to disseminate advertising to other State newsletters etc. (ie not ACT or NSW)  
Team Leaders from each club have been identified and are now starting setting up actions. DM to contact team leaders in next few weeks for names of team members.  
\$15K funding received from State Govt for large screen and GPS tracking/web coverage & arena signage.  
There is intended to be a Ministerial announcement of the grant. At an appropriate venue before the Carnival.

## PROJECTS

Transit Project (SRV grant) .

- CF is still negotiating with the European providers (Fabian4 and ENTOR). A consideration is which merchant is to be used for the online financial management.  
**Action:** CF is developing a presentation on comparison of the different systems.  
**Action:** PW to ask other sports about their entry systems.  
**Action:** CF to update the project schedule.

## COST CENTRES – paper from Craig Feuerherdt

No report this month.

## OTHER BUSINESS

Public Officer. **Action:** DF to resolve issues of the Public Officer Annual Statement, and Change of Public Officer with Warwick Williams who is presently registered with the DOJ. DF indicated consent to being the new Public Officer..

Digital Communications. BA reported on discussions with Nicole Davis. Web communications are more than just providing a web site. Some of the issues – membership database, club news, each club able to do its own data entry.

Meeting closed at 9.00pm.

## NEXT MEETINGS

- VOA Council meeting Thursday 15<sup>th</sup> September 2011 at Westerfolds.