



# State Sporting Association Support Grants



## Minister's Foreword



The Victorian Government encourages everyone to lead healthier, more active and involved lives. Increased participation in sport and recreation activities can give people a sense of belonging, and physically active and healthy people are more likely to participate in other aspects of community life.

The State Sporting Association Support Grants (SSASG) program continues to be a successful initiative that helps Victoria's peak sporting bodies increase opportunities for all Victorians to participate in local sport and recreation activities.

Currently, more than 70 State Sporting Associations receive funding under the SSASG program and provide a vast array of sporting opportunities to Victorians.

The Victorian Government is continuing its investment in the SSASG program and Victoria's peak sporting bodies by investing a further \$7.4 million from 2011-14. This is a demonstration of the Government's commitment to strengthening community sport and recreation and with record numbers of Victorians playing sport or exercising, it's more important than ever to assist our sport and recreation organisations to cater for this growing demand.

Through this program we are encouraging a focus on projects that address a particular need in your sport; develop less traditional and more innovative approaches; and promote sporting environments where people of all backgrounds and abilities can get involved in sport and recreation supported by a welcoming and inclusive environment.

The funding period of three and a half years is significant for sport and recreation organisations as it will provide long term financial support and enable them to commit to long term projects.

SSAs are invited to apply for these grants to maintain and improve business and strategic planning activities, develop partnerships with key sport, recreation and community organisations, increase volunteer and community involvement in sport and recreation activities and address inequality by improving the participation opportunities for disadvantaged individuals and communities.

There have been many innovative projects that have received funding through this program and developed into sustainable activities delivering on-going sport and recreation opportunities. Previous successful SSASG-funded initiatives have included the development and launch of a recreational cycling club, a surfing program for indigenous communities and a junior golf development initiative.

I'd like to take this opportunity to thank all our State Sporting Association partners for your work with the SSASG and, in particular, your commitment to the new Victorian Code of Conduct for Community Sport.

We all want community sport and recreation to be a welcoming and inclusive experience for all Victorians. If we all play our part, then we will be well down the road towards achieving this goal.

I invite all Victorian State Sporting Associations to help us continue this great work and apply for the 2011-14 funding round.

**JAMES MERLINO MP**

Minister for Sport, Recreation  
and Youth Affairs

# 2011-14 State Sporting Association Support Grants

## What are the State Sporting Association Support Grants?

The State Sporting Association Support Grants (SSASG) assist Victoria's State Sporting Associations (SSAs) to provide more opportunities for all Victorians to get involved in sport and recreation activities.

The grants provide SSAs with support to:

- build **stronger and more capable associations** delivering on their strategic and business planning objectives
- **address inequality** by improving participation opportunities for disadvantaged individuals and communities
- develop **inclusive and welcoming clubs** that encourage participation by everyone and promote good behaviours that support the *Victorian Code of Conduct for Community Sport*
- develop new **coach, official and volunteer recruitment** activities
- **increase membership** of local sporting and recreation clubs in Victoria through new initiatives.

In 2011-14, two categories of funding are available:

- 1) ***Strengthening Communities – Organisational Support Grants***  
This category provides grants for organisational support for SSAs to support their strategic objectives and business planning priorities.
- 2) ***Strengthening Communities – Future Directions Projects***  
This category provides grants for building new partnerships, removing barriers to full participation, increasing club membership and creating welcoming and inclusive clubs.

The SSASG is providing \$7.4 million in funding to SSAs for the period 2011-14. Applications are for funding over this period. Please note applications can include various projects across this timeframe.

## Why is the State Government funding these grants?

The Department of Planning and Community Development (DPCD) provides a focus for the Government's activities around strengthening communities, increasing community participation and supporting more integrated government services.

DPCD values diversity and encourages community organisations to be inclusive and accessible to all Victorians.

The Victorian Government wants to improve access to vital services, reduce barriers to opportunity and strengthen assistance for disadvantaged groups and places. This includes providing opportunity for all Victorians to be involved in sport and recreation.

Stronger peak sporting bodies lead to increased participation, providing more opportunities for people to get active.

## Who can apply?

Peak sport and recreation bodies recognised by Sport and Recreation Victoria (SRV) as a SSA are eligible to apply for SSASG funding.

To be eligible for assessment, applicants must provide a copy of the following documents as part of their application:

- Strategic plan
- Code of Conduct for Community Sport/Member Protection Policy
- Certificate of Currency for Public Liability (minimum \$10 million)
- Annual report and audited financial statement
- Drugs in Sport Policy
- Milestone and Outcome template/s.

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## What are the funding details?

SSAs may submit **only one** application for each eligible category up to the maximum funding listed in the table below.

Category	Strengthening Communities – Organisational Support Grants	Strengthening Communities – Future Directions Projects
Level 1	Ineligible	Up to \$50,000
Level 2	Up to \$20,000	Up to \$25,000
Level 3	Up to \$15,000	Up to \$15,000

Organisations are grouped according to the following categories:

Category	Membership	Financial Turnover (annual)
1	Greater than 8001	Greater than \$800,001
2	1501 – 8000	\$150,001 – \$800,000
3	500 – 1500	Less than \$15,000

The categorisation above is a guide only. SRV assigns SSAs to the most appropriate category based on information provided.

### Organisational Support Grants

Category 2 and 3 SSAs are eligible to apply for *Organisational Support Grants* through the competitive grants round.

Eligible SSAs are required to complete:

- the online grant application
- the Milestones and Outcomes template (to be submitted via email) detailing the activities to be undertaken in line with their strategic plan and the performance measures for successful completion of the activity.

Please note: Category 1 SSAs are ineligible to apply for this grant.

### Future Directions Projects

All SSAs are eligible to apply for *Future Directions Projects* through the competitive grants round. SSAs are required to complete

- the application form detailing *Why, How and What*
- the Milestones and Outcomes template detailing the project activity, milestones and outcomes

- the Partnership Agreement/s where a partnership is part of the project.

Applications will be assessed according to eligibility and responses to the Assessment Criteria.

Please note that eligibility does not guarantee success of your application.



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## *What type of Future Directions Projects might be funded?*

SRV encourages *Future Directions Projects* that reduce barriers to participation, increase volunteering and community involvement. In 2011-14, preference will be given to projects focusing on one of the following priority areas:

### 1. To build stronger and more capable State Sporting Associations

Examples may include:

- supporting new associations, clubs and members to increase participation, through a new initiative such as: a volunteer recruitment/training drive, a coaching and officiating program or activities targeting recreational participants
- developing better systems such as, membership management, governance practices, marketing or technology implementation
- a project that considers current/future participation and delivers a facility masterplan in response.

### 2. To reduce barriers to participation for disadvantaged individuals and communities. (Preference will be given to projects that target people with a disability, women, Indigenous people, multicultural communities and older adults.)

Examples may include:

- developing a targeted program which provides opportunities for participation by diverse groups
- provide targeted workshops to members on appropriate behaviour in community sport
- supporting isolated communities to improve access and opportunity for participation in sport and recreation.

### 3. To develop inclusive and welcoming clubs

Examples may include:

- developing a comprehensive, sport-specific spectator behaviour policy and a relevant implementation plan
- developing an implementation plan for the *Victorian Code of Conduct for Community Sport* addressing the roll-out of the Code to member associations, clubs and individuals
- improving governance processes to ensure sporting club committees are reflective of local community demographics.

### 4. To develop new player, coach, official and volunteer recruitment activities

Examples may include:

- developing a competition structure or format which assists participant retention
- developing a competency-based training program for officials and volunteers that reduces 'face to face' training requirements
- developing a mentoring program for officials to assist in education and retention.

### 5. To undertake a project to increase membership of local sporting and recreation clubs in Victoria through new initiatives

Examples may include:

- developing a project to engage with recreational participants and provide opportunities that strengthen relationships with this community member
- developing programs for non-peak times which target specific community members such as young mothers or older adults
- developing a program to support and promote family memberships.

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Applicants are encouraged to identify agencies who can help deliver their projects and may include partnership documents to support their project application. Partnership projects can benefit sporting organisations as a means to access expertise and experience that can add value to, and assist in, successful delivery of projects. The following organisations may offer opportunities for partnership work:

- Regional Sports Assemblies (RSA)
- Regional Academies of Sport (RAS)
- Access for All Abilities providers (AAA)
- Multi-cultural and Indigenous organisations
- Local Government Authorities (LGA)
- Educational Institutions (schools and tertiary institutions)
- Commercial partners (Melbourne Sports and Aquatics Centre, YMCA, etc).

### What will not be funded?

Funding is not available to an SSA or a project which:

- receives revenue directly from electronic gaming machines or a tobacco company
- has failed to follow the terms and conditions of previous funding through DPCD
- is retrospective funding (eg. the project has commenced or is complete)
- duplicating existing services or planned for in the relevant community
- duplicates an existing program (for example, Vichealth funded activity, Major Event Development Programs, Inclusive Sport Grants).

In addition, funding will **not** be provided for the following items: uniforms, hospitality, monetary prizes, trophies, capital works, equipment, the staging of national championships, elite athlete programs, sports science testing or travel to state, national or international competitions.

### How will applications be assessed?

Applications for *Organisational Support Grants* will be assessed on:

- Milestones and Outcomes being consistent with the SSA's strategic plan
- SSA's history of compliance and delivery of past DPCD funding grants (for example 2008-10).

Applications for *Future Directions Projects* will be assessed on:

- the proposed project submitted in the grant application and weighted against the assessment criteria as detailed on the application form
- a project proposal presentation to the assessment panel. (Only projects that have been shortlisted from the primary assessment of the grant application will be required to be presented to the assessment panel.)
- projects targeting disadvantaged individuals and communities.

Please note: SRV may in assessing applications and determining funding support consider other similar funding to the applicant. Funding applications that duplicate existing programs will not be funded.



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## What are the funding conditions?

The following conditions will apply to a SSA that receives a grant under the SSASG program:

SSAs that receive grant funding must:

- enter into a funding agreement with the DPCD that sets out the terms and conditions (including reporting requirements) of the grant
- have a valid public liability insurance policy and any other insurance policies required for the successful delivery of the project. (A copy of any required insurance policy for the SSA and any project partners must be provided to DPCD prior to the execution of the funding agreement and for the life of the project)
- commence the project within six months of the grant offer
- DPCD reserves the right to review the offer and at its sole discretion may withdraw the offer
- complete funded project(s) within an agreed timeframe of up to three and a half years
- any unspent funds must be returned to DPCD
- funding provided under the SSASG program must be expended on the project(s) for which the funding has been granted
- submit any variation to the approved project(s) to DPCD for approval prior to implementation
- adopt the anti-doping policy of their national sporting organisation, as approved by the Australian Sports Commission
- have a three-year strategic plan (or equivalent) endorsed by its board and for which is consistent with the national sporting organisation's strategic plan

- implement and adhere to policies that comply with applicable Commonwealth and State Government legislation including the *Disability Discrimination Act 1992*, *Racial and Religious Tolerance Act 2001*, member protection legislation (for example *Working with Children Act 2005*) and any applicable national gender equity policies
- have an approved Code of Conduct for Community Sport and ensure its satisfactory compliance by all members at all times
- not use any funds granted under the SSASG for any program or activity which receives funding from electronic gaming machines or a tobacco company.

## What is the application process?

Applications must be submitted by **10:00am** on Wednesday 20 October 2010. **Late or incomplete applications will not be considered.** Receipt of applications will be acknowledged in writing within 14 working days.

Applications must be submitted online at [www.grants.dpcd.vic.gov.au](http://www.grants.dpcd.vic.gov.au)

When applying online, complete your application form and submit. Attachments must be in word, excel, pdf or jpeg form and be no larger than 2MB each.

Once your application is submitted you will receive a reference number.

Alternatively attachments can be sent in hard copy, on a CD or USB to: Community Investment Services, Department of Planning and Community Development, GPO Box 2932, Melbourne, Victoria 3001. Please quote your application reference number on your covering letter.

## Further information

For further information on SSASG grants, please call the **Grants Information Line** on **1300 366 356** (cost of a local call) weekdays between 8.30am and 10.00pm (except public holidays).

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